

# AGENDA

**Meeting:** WESTBURY AREA BOARD  
**Place:** The Laverton Hall, Bratton Road, Westbury, BA13 3EN  
**Date:** Thursday 13 April 2017  
**Time:** 7.00 pm

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:30pm .**

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Please direct any enquiries on this Agenda to Roger Bishton (Democratic Services Officer), direct line 01225 713 035 or email [roger.bishton@wiltshire.gov.uk](mailto:roger.bishton@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Russell Hawker (Vice-Chairman)	Westbury West	01373 822275	russell.hawker@wiltshire.gov.uk
Cllr David Jenkins	Westbury North	01373 823605 07941 201637	david.jenkins@wiltshire.gov.uk
Cllr Gordon King	Westbury East	01373 822650 07454 274266	gordon.king@wiltshire.gov.uk
Cllr Jerry Wickham (Chairman)	Ethandune	01380 870476 07980 701617	jerry.wickham@wiltshire.gov.uk

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| 1. <b>Chairman's Welcome and Introductions</b>  | 7.00pm |
| 2. <b>Apologies for Absence</b>   |        |
| 3. <b>Minutes</b> ( <i>Pages 1 - 10</i> )   |        |
| To confirm the minutes of the meeting held on 2 February 2017.  |        |
| 4. <b>Declarations of Interest</b>  |        |
| To receive any declarations of disclosable interests or dispensations granted by the Standards Committee. |        |
| 5. <b>Chairman's Announcements</b>  |        |
| • Leigh Park Community Centre, Westbury – Transfer of Land  |        |
| 6. <b>Partner and Community Updates</b> ( <i>Pages 11 - 22</i> )  | 7.20pm |
| To receive any updates from partners. Some reports have been received and are included in the pack.       |        |
| • Wiltshire Police  |        |
| • Dorset and Wiltshire Fire & Rescue Service  |        |
| • BA13+ Community Area Partnership  |        |
| • Health & Wellbeing Group  |        |
| • Westbury Town Council   |        |
| 7. <b>Youth Centre - Update</b>   | 7.35pm |
| An update will be provided at the meeting.  |        |
| 8. <b>Youth Grants</b> ( <i>Pages 23 - 28</i> )   |        |
| To consider the following application for funding from the Youth Grants Scheme:                           |        |
| • £2808.24 – Fairfield Farm College, for a Multi-Use Games Area (MUGA) inclusive sports facility.         |        |
| 9. <b>Youth Awards</b>  |        |
| To receive an update report from the Community Engagement Manager.  |        |

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|-----|---|--------|
| 10. | <p><b>Community Area Grants</b> (<i>Pages 29 - 44</i>)</p> <p>To consider the following applications for funding from the Community Area Grants Scheme:</p> <ul style="list-style-type: none"> <li>• £1000.00 – Bratton Recreation Ground, for equipment improvements</li> <li>• £1250.00 – West Wilts Society of Model Engineers, for a new milling machine</li> <li>• £2037.73 – Laverton Institute Trust, for a projector for the Laverton Institute main Hall.</li> </ul> | 8.10pm |
| 11. | <p><b>Community Area Transport Group</b> (<i>Pages 45 - 52</i>)</p> <p>To receive the notes of the Westbury Community Area Transport Group meeting held on 8 March 2017 and to consider the recommendations set out in the notes.</p>   | 8.25pm |
| 12. | <p><b>Leigh Park Community Centre, Westbury - Site Ownership Issues</b></p> <p>A progress report on the transfer of land from Persimmon Homes (Wessex) to Wiltshire Council will be made at the meeting.</p>  | 8.35pm |
| 13. | <p><b>Urgent items</b></p> <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p>   |        |
| 14. | <p><b>Future Meeting Dates</b></p> <p>The next meeting of the Westbury Area Board will take place on:</p> <p style="padding-left: 40px;"><b>Thursday 15 June 2017 at The Laverton, Westbury, BA13 3EN.</b></p> <p>Future Meeting Dates</p> <p>Thursday 10 August 2017 at The Laverton, Westbury BA13 3EN</p> <p>Thursday 12 October 2017 at The Laverton, Westbury BA13 3EN</p>   | 9.00pm |

# MINUTES

**Meeting:** WESTBURY AREA BOARD  
**Place:** The Laverton, Bratton Road, Westbury BA13 3EN  
**Date:** 2 February 2017  
**Start Time:** 7.00 pm  
**Finish Time:** 9.20 pm

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Please direct any enquiries on these minutes to:

Roger Bishton (Democratic Services Officer), Tel: 01225 713 035 or (e-mail) [roger.bishton@wiltshire.gov.uk](mailto:roger.bishton@wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Gordon King, Cllr Jerry Wickham (Chairman) and Cllr Russell Hawker (Vice Chairman)

### **Wiltshire Council Officers**

Liam Cripps – Community Engagement Manager  
Jan Bowra – Locality Youth Facilitator  
Roger Bishton – Senior Democratic Services Officer

### **Town and Parish Councillors**

Westbury Town Council – Cllr Stephen Andrews, Cllr Ian Cunningham, Cllr Francis Morland  
Dilton Marsh Parish Council – Cllr Sonja Harris, Cllr Francis Morland  
Heywood Parish Council – Cllr Francis Morland

### **Partners**

Wiltshire Police – Sgt Louis McCoy, Sgt Paul Harvey, PC Amy Hardman, Tamas Kiss  
Wiltshire Fire and Rescue Service – District Commander Any Green  
Wiltshire NHS  
BA13+ Community Area Partnership – Carole King, Phil McMullan

**Total in attendance: 24**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr David Jenkins.</p>
3.	<p><u>Minutes</u></p> <p><b>Resolved:</b></p> <p><b>To confirm the minutes of the previous meeting held on 8 December 2016 as a correct record.</b></p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest made at the meeting.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>There were no Chairman's announcements.</p>
6.	<p><u>Youth Grants</u></p> <p>Consideration was given to a report by Jan Bowra, Locality Youth Facilitator, in which councillors were asked to consider funding for two applications.</p> <p><b>Resolved:</b></p> <p><b>(1) To approve a grant of £5,000.00 towards the cost of providing a personal development programme for young people at risk of, or currently engaged in, anti-social behaviour (Salamander Project) for Dorset &amp; Wiltshire Fire and Rescue Service.</b></p> <p><b>(2) To defer consideration of an application from Fairfield Farm College for £2,808.24 towards the cost of providing sports equipment, because there was no representative of the applicant present to explain the reason for the application and to answer any questions.</b></p>
7.	<p><u>Youth Awards</u></p> <p>The Community Engagement Manager presented a short update report on progress made in delivering a youth awards scheme in Westbury.</p> <p>He reminded those present that at the last Area Board meeting he had been</p>

	<p>requested to progressing an awards scheme in Westbury. Nominations were being received for the first Westbury Youth Awards which would be held at the Leigh Park Community Centre on Friday 10 March 2017. He explained that the deadline for nominations was Friday 24 February 2017 and nomination forms could be completed online at <a href="http://www.youngwestbury.org.uk">www.youngwestbury.org.uk</a> Nominations could be received for any young person aged 18 and under living in the Westbury Community Area.</p>
8.	<p><u>Partner and Community Updates</u></p> <p>The Area Board received and noted the following updates from key partners:-</p> <p>(a) <b>Wiltshire Police</b> Deputy Sector Head, Sgt. Louis McCoy presented a report from which it was noted that during the last few months Wiltshire Police had rolled out its Community Policing Team model across Wiltshire and Swindon and so far the response had been positive. He pointed out that work was taking place to improve the 101 system for non-emergency calls. Efforts were being made to ensure that the service was high quality and that the time taken to respond to these calls was being reduced.</p> <p>Sgt McCoy explained that the crime statistics for December 2016 were encouraging in that the number of vehicle crime, public order, theft, violence and burglaries had all seen a slight decrease compared to the previous year. However, during the first half of January 2017 there had been an increase in the amount of reports received regarding damage and some breaking into disused commercial premises within the Westbury area. Across the wider community area there was a slight increase in sheds and outbuildings being broken into and the public was being reminded to do all they could to their property safe and to report such incidents to the Police.</p> <p>Sgt McCoy then introduced PC Amy Hardman, who had recently taken over the role of Community Coordinator, who then explained her role in overseeing the Community Messaging initiative in which ways were being developed in keeping the public up to date with the latest policing information.</p> <p>(b) <b>Dorset &amp; Wiltshire Fire and Rescue Service</b> District Commander Andy Green presented his report from which it was noted that seasonal safety advice was available on the Service's website at <a href="http://www.dwfire.org.uk">www.dwfire.org.uk</a> and following the 'your safety' link to access this and other guidance.</p> <p>Mr Green drew attention to the need to recruit further On Call Firefighters and informed the meeting that further information was available to view on the webpage <a href="http://www.dwfire.org.uk/working-for-us/">www.dwfire.org.uk/working-for-us/</a></p> <p>Attention was also drawn to the severe weather warnings and Mr Green stressed the need for motorists to be vigilant and not attempt to drive their</p>

	<p>vehicles in flooded roads. The Fire and Rescue Service did not recover vehicles in these circumstances.</p> <p>(c) <b>BA13+ Community Area Partnership</b> The written report was received and noted.</p> <p>(d) <b>Wiltshire Clinical Commissioning Group</b> The written report was received and noted. Dr Peter Biggs suggested that future reports should provide more detailed information about the work of the CCG, the problems being experienced and how they were being solved.</p> <p>(e) <b>Healthwatch Wiltshire</b> The written report was received and noted.</p> <p>(f) <b>Health &amp; Wellbeing Group</b> Consideration was given to two applications for funding as presented by the Community Engagement Manager.</p> <p><b>Resolved:</b></p> <p>(a) <b>To approve a grant of £1,000.00 to finance 2 x 2 hour workshops on Cooking with Confidence for adults with mental health needs.</b></p> <p>(b) <b>To approve a grant of £2,500.00 to develop a ‘wheel chair friendly’ workshop on land already allocated to the Westbury Shed.</b></p> <p>(g) <b>Westbury Town Council</b> Cllr Stephen Andrews, Mayor of Westbury, presented his report. He informed the meeting that the main item to report was that the Town Council would be raising the precept for 2017 by 12%, which equated to approximately 23p per week increase for a Band D property. The main reason for the increase was that the Town Council had agreed to include in the budget the sum of £35,000 to cover the cost of reinstating two hours of free parking in the Town Centre. There would be a public consultation available on the Town Council website and the Town Council would take notice of the results of the vote on the proposal in due course. Information on costs of the parking and other costs were being sought from Wiltshire Council.</p>
9.	<p><u>Cyber Crime</u></p> <p>The Chairman welcomed and introduced Sgt Paul Harvey from the Crime Prevention Team who was attending the meeting to give a presentation on cyber crime.</p> <p>Sgt Harvey explained that ‘Cyber Crime’ meant ‘Digital Crime’, i.e. any crime that involved a computer and a network.</p> <p>The computer may have been used to;</p> <ul style="list-style-type: none"> <li>• * commit the crime,</li> <li>• * be the target of the crime, or</li> </ul>



- \* facilitate the crime.
- This is further broken down into three categories;
- 'Cyber Dependent' - (*Pure Cyber Crime*) - The creation & spread of malware, hacking, and denial of service attacks (DoS attacks)
- 'Cyber Enabled' - (*Existing Crime*) - Traditional 'existing' crimes organised or committed on an industrial scale.(fraud, scams, phishing, buying illegal drugs/firearms, child sexual exploitation)
- 'Internet Facilitated' - (*Cyber Assisted*) - The internet or devices used to facilitate in planning or committing traditional criminal activity ranging from online abuse on social media, grooming, drug dealing, terrorists attack planning

It was explained that Cyber Crime was one of four control strategies of the Police Force, the other three being High Risk Offenders, Domestic Abuse and High Risk Victims.

Sgt Harvey reported that in Wiltshire 2,291 cyber crimes had been reported at a loss of £4.3M to the victims. He further stated that 40% of these crimes in Wiltshire were being detected. All these crimes were being reported to Action Fraud at [www.actionfraud.police.uk](http://www.actionfraud.police.uk) where there was an advice helpline available. Work was being carried out to educate young people in particular of the inherent dangers of cyber crime.

In order to help protect against cyber crime, the public was recommended to carry out the following safeguards:-

- Do not respond to junk mail or spam emails that claim you have won a lottery, prize, inherited a secret fortune or offer an unsolicited award.
- Do not pay money up front, on the promise of a larger cash reward. You will receive nothing!
- Check the identity & credentials of the company you are dealing with.
- Install anti-spam software on your computer and set up a spam filter in your email system
- Remove yourself from mailing lists after buying a product or service
- Consider changing your email address

Sgt Harvey stated that further information could be found from the website [www.wiltshire.police.uk/information/cyber-crime](http://www.wiltshire.police.uk/information/cyber-crime)

On behalf of the meeting, the Chairman thanked Sgt Harvey for his informative and very useful presentation.

10.	<u>Community Hub Update</u>
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	<p>The Chairman reported that following the Area Board meeting on 8 December 2016 and the discussion that followed a presentation on possible options for developing a community hub for Westbury, the Area Board Members met with Cllr John Thomson, Lead Member for Community Campuses and Hubs and Laurie Bell, Associate Director, Communities on 19 January to progress the possible options and agree the next steps.</p> <p>It was agreed that the focus should be on a feasibility study that looked at improvements to the existing library building and its future usage, taking into account all the floors and the space available. The feasibility would take into consideration community needs and how the library could become an improved and vibrant hub in the town centre. Liam Cripps, Community Engagement Manager, would be key to this work in assessing the community need and demand, as well as the opportunities that the hub could offer.</p> <p>Work on the feasibility was underway and the Area Board would be updated on the options as this was progressed. The feasibility would consider making best use of all the floors and the possible extension to the rear of the building.</p> <p>The Chairman further reported that at the Area Board meeting in December, the future use and opportunities for the former youth centre had also been raised. Since then he had attended a meeting on 26 January with Richard Head, Headteacher of Westbury Junior School, Ian Cunningham, school governor, Cllr John Thomson, Laurie Bell and Nick Darbyshire, representing the Council's properties department, to update on the progress to bring the centre back into use for a wide range of community and school activities. Everyone at the meeting had been in agreement that the proposals were extremely useful. The Chairman stated that in principal the Council would be willing to support the transfer of the building for community use, subject to meeting the terms of transfer. Furthermore, the Council had agreed to provide appropriate support to assist with progressing the plans.</p>
11.	<p><u>Westbury Joint Strategic Assessment</u></p> <p>The Community Engagement Manager presented a report which updated the meeting in the outcome of the 'Our Community Matters' Joint Strategic Assessment event held on Tuesday 8 November 2016 at Leigh Park Community Centre.</p> <p>The purpose of the event was to:</p> <ul style="list-style-type: none"> <li>• Gain a consensus around priorities for the area</li> <li>• Provide the basis for community-led action and projects over the next two years</li> <li>• Develop a community plan for the area</li> <li>• Provide the Council and partners with a clear focus for local actions</li> </ul>

	<p>It was reported that the event was productive and the following issues were highlighted as deserving further consideration:</p> <p><b>Children and Young People</b></p> <ul style="list-style-type: none"> <li>❖ Child Poverty</li> <li>❖ Mental and emotional health</li> </ul> <p><b>Community Safety</b></p> <ul style="list-style-type: none"> <li>❖ Anti-social behaviour</li> <li>❖ Protecting the vulnerable</li> </ul> <p><b>Culture</b></p> <ul style="list-style-type: none"> <li>❖ Library use – Area Board fully support Wiltshire Council and their objective to revamp the library.</li> </ul> <p><b>Economy</b></p> <ul style="list-style-type: none"> <li>❖ New business creation and start-ups</li> </ul> <p><b>Environment</b></p> <ul style="list-style-type: none"> <li>❖ Fly tipping and litter</li> </ul> <p><b>Health Wellbeing and Leisure</b></p> <ul style="list-style-type: none"> <li>❖ Mental Health</li> <li>❖ Support for carers</li> </ul> <p><b>Older People</b></p> <ul style="list-style-type: none"> <li>❖ Social isolation and loneliness</li> <li>❖ Dementia</li> </ul> <p><b>Transport</b></p> <ul style="list-style-type: none"> <li>❖ Road improvements</li> </ul> <p><b>Community and Housing</b></p> <ul style="list-style-type: none"> <li>❖ Deprivation and poverty</li> </ul> <p>During discussion, the Locality Youth Facilitator requested that young people should be given the opportunity and encouraged to feed into the ongoing consultation process. The Chairman fully supported this suggestion and stated that the Area Board at its June meeting would be asked to give further consideration to this and allocate actions and responsibilities to the four Councillors.</p>
12.	<p><u>Leigh Park Community Centre, Westbury - Site Ownership Issues</u></p> <p>The Chairman reported that Persimmon Homes had instructed their solicitors to proceed with the transfer of land at Leigh Park Community Centre, Westbury to</p>

	<p>Wiltshire Council prior to the Council transferring the land to the Community Centre. The original target for completion was the end of February 2017 but there were certain changes required to the Section 106 Agreement which was likely to delay the completion of the transfer to the end of March 2017.</p>
13.	<p><u>Update on Defibrillators</u></p> <p>The Chairman reported that following on from the last meeting, the needs of the Westbury Community Area had been examined and he was pleased to announce that it was planned to place defibrillators in key strategic sites in areas of Westbury to provide the most suitable and accessible service as recommended by a specialist. These defibrillators would be available to the public at all times and would enable critical response time to reduce risk of death. Currently Westbury did not have defibrillators outside office surgery hours.</p> <p>It was noted that each unit had a ten year guarantee which would provide the Council with a number of options to enable the continuation of this project in the future, for example funding through a new grant application precept. Westbury Town Council would be working in partnership with Westbury Area Board to jointly fund, promote and support the project.</p> <p>Consideration was then given to an application to grant fund this project.</p> <p><b>Resolved:</b></p> <p><b>Application 2263 – Westbury Town Council</b></p> <p><b>To approve a grant of £5,000.00 towards the cost of providing defibrillators in Westbury.</b></p>
14.	<p><u>Great British Spring Clean</u></p> <p>The Community Engagement Manager reported that following on from the success of the Clean for the Queen litter pick events in 2016, the Keep Britain Tidy Group had launched its biggest ever litter campaign – the first Great Britain Spring Clean. Communities were being encouraged to make their neighbourhood one they could be proud of and accordingly arrangements were being made for a Spring Clean to take place from Friday 3 to Sunday 5 March 2017.</p> <p>Members of the public were asked to get involved and register their event with the Community Engagement Manager who would provide support with:</p> <ul style="list-style-type: none"> <li>• Promoting the event</li> <li>• Providing litter picking equipment</li> <li>• Event planning and preparation</li> <li>• Litter collections</li> </ul>

	<p>The Community Engagement Manager also drew attention to the following community events and activities in 2017, details of which would be available shortly:</p> <ul style="list-style-type: none"> <li>• The Big Pledge – London Calling</li> <li>• Healthy Schools initiative</li> <li>• World War One commemorations</li> </ul>
15.	<p><u>Community Area Transport Group</u></p> <p>The Area Board received notes of the Westbury Community Area Transport Group (CATG) meeting held on 13 January 2017.</p> <p><b>Resolved:</b></p> <p><b>(1) To allocate £1,000.00 for the provision of road markings from Stormore into Red Pit, Dilton Marsh, subject to approval by Dilton Marsh Parish Council.</b></p> <p><b>(2) To allocate £100.00 for signing in Church Lane, Westbury, to be match-funded by Westbury Town Council.</b></p>
16.	<p><u>Future Meeting Dates</u></p> <p>The next meeting of the Westbury Area Board will be held on Thursday 13 April 2017 at The Laverton, Westbury.</p>





Westbury Area Board

Hello and welcome to this Community Policing Team report.

The month of March saw the start of a multi-agency operation to tackle illegal fishing. Many different aspects of Rural Crime involving livestock, fishing or other animals is quite often seasonal, and the 15<sup>th</sup> March marked the start of the closed coarse season for fishing for the UK which runs until 15<sup>th</sup> June 2017. Under the banner of Operation Clampdown, water bailiffs and volunteer bailiffs will be trying to target specific locations and liaising with local fishermen at these places to establish where illegal fishing is taking place and whether or not any criminal offences are occurring. They will be linking in with the Environment Agency, Angling Trust, Rural Crime Team and with the Community Police Team to develop intelligence relating to offences and possible suspects.

For more information on this please see the Angling Trust website:

<http://www.anglingtrust.net/news.asp?itemid=3673&itemTitle=Operation+CLAMPDOWN+5+now+running+across+England+to+target+illegal+close+season+fishing&section=29&sectionTitle=Angling+Trust+News>

There have been a number of high profile incidents across the West Wiltshire Community Policing area over the last month, including the murder investigation in Trowbridge. This was a very challenging time for our resources not only in that location but also across the wider Force area who were called upon for assistance, and during that time the true nature of our policing capability and the support and engagement from the public has shone through. The dedication and empathy from all involved, together with the help and assistance from the public has been something to be proud of, albeit it has come as a result of a devastating incident. Our thoughts still remain firmly with the family and friends of those whose lives were affected by it.

Further afield we have witnessed traumatic scenes in Westminster which no doubt has impacted on people all over the United Kingdom. Wiltshire Police Chief Constable Mike Veale made the following statement in relation to the attack:

“I, like many others, have watched the horrors unfolding over the last number of hours in our capital city and my heart sank as I began to realise the tragic consequences of this terrible attack on so many innocent people. I am profoundly saddened to hear about the sad and terrible loss of one of our police family who has been killed as a result of this mindless violence.

“My deepest and most heartfelt sympathies go out to all those affected by this terrible

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incident. My officers and staff in Wiltshire Police will do all that we can to stand strong with our colleagues in the Metropolitan Police Service and Security Services so that we are able to continue to protect our communities.

“This is a tragic day for the UK, and a tragic day for the police service, but we must remain resolute and not allow terrorism to prevail.”

Wiltshire Police have been displaying a number of posts on Social Media surrounding the importance of communities coming forward with information on suspicious activity which could be linked to terrorism. If you see or hear anything that could be terrorist related, act on your instincts and call the police, in confidence, on 0800 789321 or visit [www.gov.uk/ACT](http://www.gov.uk/ACT)

Thank you for your continued support to Wiltshire Police.

Please follow us on:

Twitter <https://twitter.com/wiltshirepolice>

Facebook <https://www.facebook.com/wiltshirepolice/>

Or sign up to Community Messaging <https://www.wiltsmessaging.co.uk/>

### **COMMUNITY MESSAGING**

Working with our local communities, we have been developing ways to reach out to all our communities and keep everyone up to date with the latest information that matters to you in your area.

Through feedback and working with our local communities, we have developed the use of <https://www.wiltsmessaging.co.uk/> and are now sending out daily updates around crimes that matter to you in your area. This is enabling us to reach as much of our community as possible, as quickly as possible and impart any new crime prevention advice or information about incidents that may affect you in your community that we feel you need to know about.

We have received some very positive feedback around this and encourage you to speak to all members of your community and encourage them to sign up to Wiltshire Messaging. It is free and a very good way of keeping all our communities connected.

<https://www.wiltsmessaging.co.uk/>

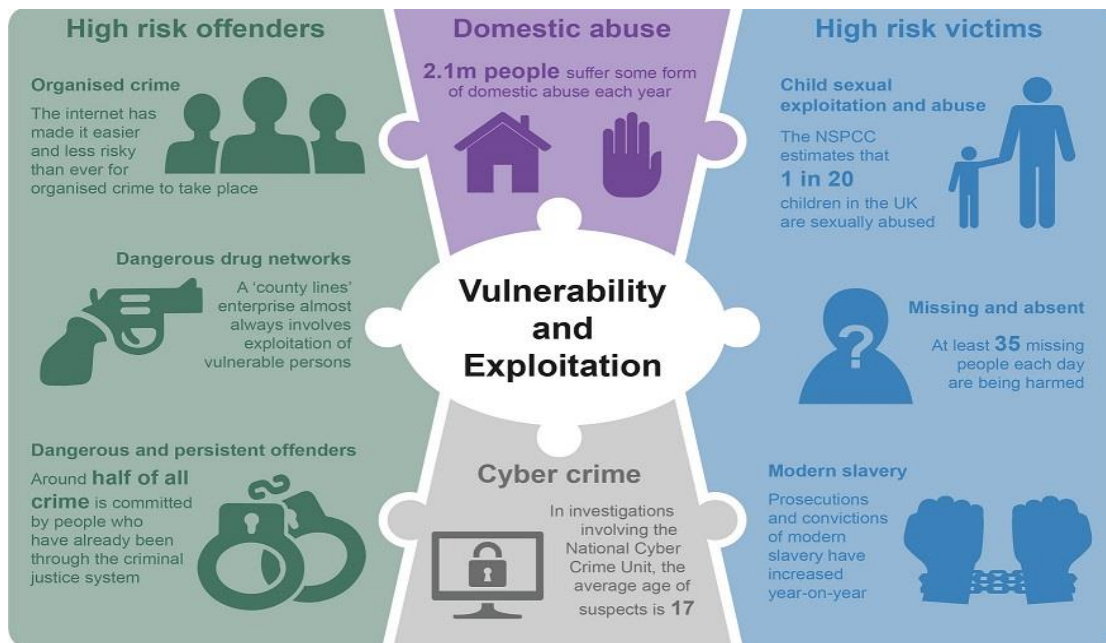
[feedback@wiltshire.police.uk](mailto:feedback@wiltshire.police.uk)



## CONTROL STRATEGY

Below is our control strategy for your reference. This focuses on where how we conduct our operational Policing based on the Police & Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.

- Domestic abuse / Cyber Crime / High risk offenders / High risk victims



## CURRENT SECTOR SERIES/ Exceptions

Crime Exceptions are where the volume of crime exceeds the levels we would expect over a specified period. This is based on evaluation of data, over like to like periods historically.

### Westbury Town

I have reviewed all the data for the month of March, and the only area we have seen at a level which is higher than predicted is 'Violence Without Injury'. We were predicted to have 10 of these types of crimes reported to us, but we have seen a total of 14. This type of crime includes offences such as Harassment, Common Assault (which may or may not include a physical assault), and malicious communications. 7 of the incidents reported to us were domestic related, with 3 of them from the same residential premises.

The area where we have seen a significantly lower number of incidents reported compared to what we were predicted to receive was 'Violence With Injury'. We were predicted to have just over 9 of these types of offences, whereas we only saw 2 reported. Both of these were offences of Actual Bodily Harm, and both were during domestic incidents. The suspects for these were both interviewed, and one of them has been charged.

Overall, crime reported within the Town has been just under the figure predicted for this month. The area around Westbury Market Place has been made a priority for the Community Police Team, and this should involve increased patrols during the evenings and nights, and also during the day

[feedback@wiltshire.police.uk](mailto:feedback@wiltshire.police.uk)

throughout the school holidays. This is in a response to concerns over ASB in and around the churchyard, and also to issues associated with the night time economy (NTE) on the weekends.

### Westbury Villages

Having reviewed the data for the month of March, we are below the figures predicted for this geographical area in all crime types, and therefore also for the overall volume of crimes reported. To put this in to numbers, we have had 8 crimes reported during the month, and were predicted to have over 13.

### **OTHER INFORMATION**

EVENTS... As we start heading in to Spring and Summer, many groups and individuals start to organize various events and gatherings. A toolkit is available from Wiltshire Council which gives fantastic guidance and advice for most types of events, including topics ranging from traffic management to toilets, and gives contact details for which agencies and departments need to be contacted when applying for various licences or road closures.

It can be found at <http://www.wiltshire.gov.uk/public-events-toolkit.pdf>

In essence, all organisers must be responsible for identifying any risks and putting in measures to remove or reduce them.

SPRING IS HERE... As the warmer weather starts to appear it is tempting to throw open the windows and leave doors ajar to allow for the fresh air to flow through, BUT, this is often an open invitation to opportunistic burglars. Please do be mindful about keeping windows closed, many modern windows allow you to lock them whilst slightly ajar and I would urge you to do this if you have the capability to do so. Even if you are only in the back garden having out the washing or mowing the lawn, please ensure that your front door remains locked. Don't give these opportunists any excuse to try their luck at your property.

For a detailed breakdown of the crime in your area visit...

**<https://www.police.uk/wiltshire/>**

Community Coordinator PC 1570 Amy Hardman : [amy.hardman@wiltshire.pnn.police.uk](mailto:amy.hardman@wiltshire.pnn.police.uk)

Deputy Sector Head PS 1629 Gill Hughes : [gill.hughes@wiltshire.pnn.police.uk](mailto:gill.hughes@wiltshire.pnn.police.uk)

Sector Head Insp 2517 James Brain : [james.brain@wiltshire.pnn.police.uk](mailto:james.brain@wiltshire.pnn.police.uk)

[feedback@wiltshire.police.uk](mailto:feedback@wiltshire.police.uk)



## Westbury Area Board Report

13<sup>th</sup> April 2017

### Dorset and Wiltshire Combination: One year on.

The two Services combined on 1<sup>st</sup> April 2016 to form Dorset & Wiltshire Fire and Rescue Service with Darran Gunter as Chief Fire Officer (CFO).

Since then there have been some changes in Senior Personnel. Ben Ansell is now the CFO and he has been in post since 1<sup>st</sup> December 2016. Jim Mahoney is now an Assistant Chief Fire Officer (ACFO) and has responsibility for Operations (Response).

A great deal of work was put into the combination prior to 1<sup>st</sup> April 2016 in order that the transition could occur with minimal disruption. On the whole this has been achieved, however there is still work to do in order align some of the management systems and methods of recording.

Locally, the public should not have noticed any significant change. The local crews still respond to emergency calls, carry out visits and engage with the community in the same way they always did. If anything, in the future, it is this community work that will increase so the crews become more visible to members of the public through new partner initiatives.

### Fire Service Precept Increase.

Dorset & Wiltshire Fire and Rescue Authority approved a budget of £53.735 million for 2017/18 at its meeting on the 9<sup>th</sup> February

Within the recommendation was the requirement to increase council tax with a 2.6 pence per week increase for Band D properties in Bournemouth, Dorset, Poole, Swindon and Wiltshire – resulting in an **annual fire precept Band D of £70.59** for the Fire and Rescue Service within the council tax for the year starting on 1 April 2017.

## PROTECT



### **Mobilising to Incidents.**

Last week, DWFRS featured prominently in local and national BBC news programs.

The partnership, Dorset & Wiltshire Fire and Rescue Service (DWFRS), Devon & Somerset Fire & Rescue Service (DSFRS) and Hampshire Fire and Rescue Service (HFRS), responded to FOI requests from BBC Radio 5Live concerning operational problems with the Vision control room system provided by Capita.

On Sunday 19<sup>th</sup> Feb, BBC 5Live broadcast the story as part of their '5 Live Investigates' programme, concentrating predominately on issues with London Fire Brigade, rather than the partnership, however, the partnership was mentioned as we use the same system.

Since the system went fully live across the Networked Fire Services Partnership (NFSP) last year, some intermittent issues have been experienced. These are being worked through with Capita and we are now experiencing much improved stability in the system.

**At no point have 999 calls gone unanswered** or fire appliances not been despatched. On the occasions the system has experienced issues, back-up and resilience procedures have ensured there is no interruption to our services.

**The statement below, given to the BBC, sets out our NFSP partnership's position:**

*"Since the Vision system went live, all 999 calls have been answered. Robust back-up systems and resilience arrangements are in place, as with every emergency service control room in the country, to ensure there is absolutely no interruption to our service.*

*"We continue to work closely with Capita to address any issues and further develop the system. We are also working to resolve any network problems."*

*"The partnership between Hampshire, Devon & Somerset and Dorset & Wiltshire provides significantly improved resilience and will save taxpayers in the region of £15m over the next 10 years."*

*Following the broadcast on 5Live, BBC Radio Wiltshire approached DWFRS for further comment. After liaising with Capita, DSFRS and HFRS assisted their journalists with this story and re-issued the above statement. This programme was then broadcast in their breakfast show on Feb 22<sup>nd</sup>.*

## PROTECT



## PROTECT



*Following the radio coverage, BBC Points West and South Today picked up the story. A union representative from Control was interviewed at Potterne, along with a member of the FBU, a local Wiltshire MP as well as ACFO Mahoney, who reiterated the partnerships views in a face to face interview, also recorded at Potterne. This was also show on Feb 22<sup>nd</sup> during the regional TV programmes.*

I would like to take this opportunity to reassure the residents of Westbury that our systems are such that we will always respond to emergency calls.

### Operational Activity

Between 21<sup>st</sup> January and 3<sup>rd</sup> April there were 46 incidents in the Westbury area.

Category	Call Sign	Total incidents
False Alarm	4/4P1	18
Fire	4/4P1	6
Other	4/4P1	6
Special Service	4/4P1	7
Total		37

### Appliance availability

From January to March average of just over 70%. Weekend cover is still poor.

### Significant Incidents

Fire at a recycling centre required 3 fire crews, they attended the incident over a period of two days. On site firefighting equipment and teams was used to control and help extinguish the fire.

### Want to become a firefighter?

Or know someone who does?

On-call Firefighters provide a part-time service around other commitments. They let us know when they are available and respond to emergency call outs.

## PROTECT



## PROTECT



To find out more about the role please visit the 'Working for us' pages of our website or drop into the station on a Monday evening for a chat. Or visit [dwfire.org.uk](http://dwfire.org.uk) for more information.

Andy Green

District Commander, Trowbridge, Bradford on Avon & Westbury.

Email: [andy.green@dwfire.org.uk](mailto:andy.green@dwfire.org.uk)

Tel: 01722 691247 | Mobile: 07734 483886

## PROTECT



The latest in a very popular series of quarterly BA13+ Community Area Partnership meetings took place at Leighton Rec on the evening of Thursday 16<sup>th</sup> February and had an economic theme.



Those present, who included the town's Mayor as well as the Chair of Heywood Parish Council, heard keynote presentations from Tim Martienssen, the Head of Economic Development and Planning, Wiltshire Council, and Chris Wordsworth from Hawke Ridge Business Park.

Tim Martienssen spoke first. He explained that one of the most important issues is a shortage of Skills and Talent and retaining the ones we do have. There is a particular shortage of high tech skills especially. Transport infrastructure is also a major issue. We have the M4 running through our area, the A350 is a strategic route, and Westbury is a strategically significant rail junction - but other towns south of us would like trains to travel non-stop to them, by-passing Westbury altogether.

Tim went on to explain that we have a very low unemployment rate here in Wiltshire. Interestingly this means there aren't enough unemployed people to attract companies willing to invest. A common complaint is that youngsters leaving school know a lot but aren't always job-ready.

There are a number of prospects for growth. As well as high-tech, health and engineering, land based industries is transforming rapidly. With a growing population we need to make the land work harder. We are starting to see growth in the visitor economy, adult health and social care, in low carbon technologies and in the construction industries.

We need to work out how we can make more of what's here in Westbury. The town centre doesn't work at the moment. We are getting a growing population here and we need to try and prevent people from going elsewhere to shop. Retail has changed. We need to find creative new ways of changing the High Street. Maybe we should think about where the town centre actually is. The risk is that Westbury will get left behind otherwise.

**Chris Wordsworth** from HPH then followed with a focus on Hawke Ridge Business Park. Hawkeridge was selected because it's equidistant between Westbury and Trowbridge in terms of employment growth. It's a 35 acre site in total. There is consent for 500,000 sq. feet of employment space. The acre of land which is liable to flood (although it never has) is to remain undeveloped and will be their ecology zone. So far they have put around £2m into developing a roundabout and the infrastructure and services. There is a potential for £50m of investment into the local economy.

Chris went on to explain that the A350, with the towns along it, is vitally important to Wiltshire. Westbury is right in the middle of this "powerhouse". It's a fantastic location from a distribution point of view. There could be over a thousand jobs created. They have invested in perimeter landscaping so that screening is growing which would mitigate the impact of any development. They have put £70,000 of planting into the site already. They are trying to make it as easy as possible for companies to move in. They are getting planning consents ready to go so that when an occupier says, for example, they want 2,000 sq. ft. they can accelerate the process.

Both speakers were warmly thanked. Carole King went on to mention that the BA13+ Community Area Partnership is working closely with Alzheimers Support and the Area Board in order to help Westbury join the Dementia Action Alliance, and we are very keen to hear from anyone who would like to get involved, either by lending a hand or a voice, even just contributing ideas from the comfort of their own home. Ideally we'd like around 20 local people from the whole BA13 area to come forward so we can draw on as much of a representation from across the community as possible.

The next Partnership meeting, which takes place on **18<sup>th</sup> May 2017 at the Laverton** in Westbury, will have a Children and Young People theme. In keeping with this, we are pleased to announce that the keynote presentation will be from TV presenter, international skateboard champion and the face of the 'Animal' sports brand, **James Threlfall**

Everyone is welcome to attend – especially the young people of Westbury!

Philip McMullen, BA13+ Community Area Partnership coordinator  
ba13plus@outlook.com





## **Westbury Town Council**

### **Area Board Report – 13 April 2017**

The main items for this report are a number of significant decisions taken by the Town Council at the meeting of 6<sup>th</sup> March.

The major decision was confirmation that we would be reinstating two hours free parking in the three Pay and Display car parks in Westbury. These are the High Street, Warminster Road and Westfield House car parks. This measure will cost approximately £35 000. However the Town Council believe that this move will help to arrest the gradual run-down in the number and variety of shops in the town and hopefully reverse the trend. Accessibility has been cited as the main reason for people to visit a town centre and this move will definitely improve that.

The Town Council also voted to make grants to the Westbury Festival of £4900 in this financial year and £5000 in the next. The Council further agreed to look at a future financing package in subsequent years. This grant will enable the Festival organisers to plan for upcoming events with more certainty and engage an even higher standard of performers. In making this grant the Town Council acknowledged how much the Festival does to raise the profile of Westbury, not just in this part of the County but throughout Wiltshire.

The Town Council wishes to congratulate both the Town Clerk and Deputy Town Clerk in achieving CiLCA qualification this year. This qualification covers a Clerks responsibilities in law, procedures, financial matters and community involvement. It also means that the Council can assume a General Power of Competence for the first time. This allows the Council to do anything a “legal person” can do.

Stephen Andrews

Mayor of Westbury



Report to	Westbury
Date of Meeting	13/04/2017
Title of Report	Community Youth Grants

### 1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Westbury Area Board.

Application	Grant Amount	
<b>Applicant:</b> Fairfield Farm College <b>Project Title:</b> Fairfield Farm College FFC Multi-use Games Area MUGA Inclusive Sports Facilities	£2808.24	
<b>Total grant amount requested at this meeting</b>	£2808.24	
<b>Total amount allocated so far</b>		

### 2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2014/15 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2017/2018.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

### 3. The applications

<b>Applicant:</b> Fairfield Farm College <b>Project Title:</b> Fairfield Farm College FFC Multi-use Games Area MUGA Inclusive Sports Facilities	Amount Requested from Area Board: £2808.24	
This application meets grant criteria 2017/18.  <b>Project Summary:</b> The Students of FFC have been raising funds for many years for a MUGA so they can play sports and include the local community. The MUGA has just opened but there is limited equipment to use for activities. They are keen to play football tennis and basketball. Having raised funds for the MUGA they would like football goals tennis posts net and basketball hoops. This will be used by all students at the college the local inclusive youth community at the weekly youth club and holiday clubs as well as to play against other special schools and young people in the area.  <b>Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community: *PLACE HOLDER*</b>		
<b>Report Author:</b> Jan Bowra, Westbury Area Board 01380 826523		

Grant Applications for Westbury on 13/04/2017

ID	Grant Type	Project Title	Applicant	Amount Required
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ID	Grant Type	Project Title	Applicant	Amount Required
328	Youth	Fairfield Farm College FFC Multi-use Games Area MUGA Inclusive Sports Facilities	Fairfield Farm College	£2808.24

**Submitted:** 17/07/2016 21:51:40

**ID:** 328

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

\*grant\_type\_disp PLACE HOLDER\*

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

\*parish\_council PLACE HOLDER\*

**4. If yes, please state why this project cannot be funded from the Parish Precept**

\*parish\_precept PLACE HOLDER\*

**5. Project title?**

Fairfield Farm College FFC Multi-use Games Area MUGA Inclusive Sports Facilities

**6. Project summary:**

The Students of FFC have been raising funds for many years for a MUGA so they can play sports and include the local community. The MUGA has just opened but there is limited equipment to use for activities. They are keen to play football tennis and basketball. Having

raised funds for the MUGA they would like football goals tennis posts net and basketball hoops. This will be used by all students at the college the local inclusive youth community at the weekly youth club and holiday clubs as well as to play against other special schools and young people in the area.

**7. Which Area Board are you applying to?**

Westbury

**Electoral Division**

Westbury West

**8. What is the Post Code of where the project is taking place?**

BA13 4DL

**9. Please tell us which theme(s) your project supports:**

Youth work/development

Sport/Leisure

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2015

**Total Income:**

£2240933.00

**Total Expenditure:**

£1778295.00

**Surplus/Deficit for the year:**

£348650.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£500000.00

**Why can't you fund this project from your reserves:**

The charity commission requires the organisation to hold reserves amounting to 3 months operating costs.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£5303.24		
Total required from Area Board		£2808.24		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Freestanding tennis posts and nets	1641.20	Freestanding weighted pair goals on wheels	yes	2495.00
Tennis rackets and balls (set of 10)	359.96			0.00
Freestanding basketball hoops	357.60			0.00
Basket balls 20	149.98			0.00
Footballs 20	175.00			0.00
Tennis Ball Bucket	124.50			0.00
<b>Total</b>	<b>£2808.24</b>			<b>£2495</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Westbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

\*project\_beneficiary PLACE HOLDER\*

**14. How will you monitor this?**

\*project\_monitor PLACE HOLDER\*

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

\*project\_future PLACE HOLDER\*

**16. Is there anything else you think we should know about the project?**

\*project\_additional PLACE HOLDER\*

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

\*over1k\_disp PLACE HOLDER\* I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Project/Business Plan:**

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.



<b>Report to</b>	Westbury Area Board
<b>Date of Meeting</b>	13/04/2017
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below.

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Bratton Recreation Ground <b>Project Title:</b> Bratton Recreation Ground Equipment Improvements  <a href="#">View full application</a>	£1000.00
<b>Applicant:</b> West Wilts Society of Model Engineers <b>Project Title:</b> WWSME New Milling Machine  <a href="#">View full application</a>	£1250.00
<b>Applicant:</b> Laverton Institute Trust <b>Project Title:</b> Projector for Main Hall Laverton  <a href="#">View full application</a>	£2037.73

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

**2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

### 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

### 4. Financial Implications

Financial provision had been made to cover this expenditure.

### 5. Legal Implications

There are no specific legal implications related to this report.

### 6. Human Resources Implications

There are no specific human resources implications related to this report.

### 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

### 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

### 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">2196</a>	Bratton Recreation Ground	Bratton Recreation Ground Equipment Improvements	£1000.00
<p><b>Project Description:</b>            Bratton Recreation Ground is now used regularly by four local cricket and football clubs. It is largely maintained by volunteers. The equipment that the maintenance team use is old and inadequate. We wish to buy 1. A ride-on rotary mower to replace the existing worn-out mower which is very old and no longer cuts grass effectively despite several repairs. 2. A cricket square mower to replace our very old mower which no longer cuts grass well enough. 3. A towed roller to be used on the football pitches and cricket outfield. We have no suitable roller for this purpose.</p> <p><b>Input from Community Engagement Manager:</b>            (CEM put your input here)</p>			
<p><b>Proposal</b>            That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">2252</a>	West Wilts Society of Model Engineers	WWSME New Milling Machine	£1250.00
<p><b>Project Description:</b> To purchase a vertical milling machine for the workshop of the West Wilts Society of Model Engineers</p> <p><b>Input from Community Engagement Manager:</b> (CEM put your input here)</p>			
<p><b>Proposal</b> That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">2265</a>	Laverton Institute Trust	Projector for Main Hall Laverton	£2037.73
<p><b>Project Description:</b> The Laverton Institute Hall is used by a wide variety of groups including the Area Board at a range of prices from free for community users to commercial rates. The existing projector was installed as part of the original grant funded refurbishment of the Laverton. It has reached the end of its useful life and is becoming increasingly expensive to maintain. it also no longer meets modern standards and expectations - being not sufficiently bright and not supporting higher resolutions as used by more modern laptops etc. and more up to date connectivity. Increasingly community groups using the hall come with presentations films etc. that they would like to display.</p> <p><b>Input from Community Engagement Manager:</b> (CEM put your input here)</p>			
<p><b>Proposal</b> That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

Liam Cripps  
Community Engagement Manager  
01225 713143  
[Liam.cripps@wiltshire.gov.uk](mailto:Liam.cripps@wiltshire.gov.uk)



## Grant Applications for Westbury on 13/04/2017

ID	Grant Type	Project Title	Applicant	Amount Required
2196	Community Area Grant	Bratton Recreation Ground Equipment Improvements	Bratton Recreation Ground	£1000.00
2252	Community Area Grant	WWSME New Milling Machine	West Wilts Society of Model Engineers	£1250.00
2265	Community Area Grant	Projector for Main Hall Laverton	Laverton Institute Trust	£2037.73

ID	Grant Type	Project Title	Applicant	Amount Required
2196	Community Area Grant	Bratton Recreation Ground Equipment Improvements	Bratton Recreation Ground	£1000.00

**Submitted:** 05/12/2016 00:35:48

**ID:** 2196

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Bratton Recreation Ground Equipment Improvements

**6. Project summary:**

Bratton Recreation Ground is now used regularly by four local cricket and football clubs. It is largely maintained by volunteers. The equipment that the maintenance team use is old and inadequate. We wish to buy 1. A ride-on rotary mower to replace the existing worn-out mower which is very old and no longer cuts grass effectively despite several repairs. 2. A cricket square mower to replace our very old mower which no longer cuts grass well enough. 3. A towed roller to be used on the football pitches and cricket outfield. We have no suitable roller for this purpose.

**7. Which Area Board are you applying to?**

Westbury

**Electoral Division****8. What is the Post Code of where the project is taking place?**

BA13 4RF

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
2012 Olympic Legacy  
Health, lifestyle and wellbeing  
Sport, play and recreation

If Other (please specify)

**10. Finance:****10a. Your Organisation's Finance:****Your latest accounts:**

03/2016

**Total Income:**

£3250.50

**Total Expenditure:**

£3648.50

**Surplus/Deficit for the year:**

£-398.00

**Free reserves currently held:**

(money not committed to other projects/operating costs)

£2575.00

**Why can't you fund this project from your reserves:**

Cost exceeds free reserves. Also due to the likelihood of increased organised use of the Ground we are planning to extend the existing car parking area and to improve its surface with tarmac in phases. We also need to install drainage around the pavilion and garage to prevent water ingress. We also need to maintain a reserve to guard against reduced income due to bad weather affecting the number of fixtures. In the longer term say 5 years we would like to install a multi-use games area and we need to build our reserves significantly for this even though the majority of the funding would come from grants.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£4059.00		
Total required from Area Board		£1000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Ride-on Rotary Mower	2700.00	Our reserves	yes	2059.00
Cricket Square Mower	925.00	Trowbridge Area Board		1000.00
Towed Roller	434.00			
<b>Total</b>	<b>£4059</b>			<b>£3059</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

**12. If so, which Area Boards?**

Trowbridge  
Westbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

This project primarily supports Westbury Area Board Arts Culture and Leisure Key Issue 2 Maintain and improve sports facilities. It will also enable us to comply with national governing bodies guidelines for sports pitches. Many of the regular users of Bratton Rec Ground are young people from age 11 upwards. By maintaining high quality pitches two for football and one cricket square with 6 wickets which already attract very favourable comments from all users we will also help to meet both Olympic legacy and health improvement aims. Bratton Rec Ground is the home ground of Bratton CC Westbury CC 3rd XI Trowbridge CC 3rd XI and Trowbridge FC Youth U13 teams x3. In total therefore about 95 home players use the Ground regularly mostly 10 times per year and an estimated 600 members of visiting teams use it at least once a year. This will increase to about 130

home players and nearly 900 visitors when Trowbridge FC Youth U12 teams x2 also use the Ground from the 1718 season onwards. The Ground is open 247 to all villagers and is often used by three organised Bratton youth groups and by families and groups of young people. All these players will benefit from higher quality surfaces with a reduced chance of injury due to uneven ground. By obtaining new and refurbished grounds maintenance equipment the project will enable the volunteer team to cut grass to a better more consistent standard even after wet weather and to ensure that pitch surfaces are more even thereby improving safety.

**14. How will you monitor this?**

We maintain a booking record for the Rec Ground into which all organised games are listed when booked whether the game was played postponed or cancelled is noted. The volunteer maintenance team visit the Ground several times per week and are therefore likely to observe occasional use by villagers.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We charge a hire fee for all organised games. This together with an annual grant from Bratton Parish Council and two annual fund raising events a stall at Bratton village fete and a quiz night covers regular running costs.

**16. Is there anything else you think we should know about the project?**

NA

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land



**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

2252	Community Area Grant	WWSME New Milling Machine	West Wilts Society of Model Engineers	£1250.00
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**Submitted:** 12/01/2017 14:54:58

**ID:** 2252

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

WWSME New Milling Machine

**6. Project summary:**

To purchase a vertical milling machine for the workshop of the West Wilts Society of Model Engineers

**7. Which Area Board are you applying to?**

Westbury

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA13 4LX

**9. Please tell us which theme(s) your project supports:**

Health, lifestyle and wellbeing

Sport, play and recreation

If Other (please specify)

**10. Finance:****10a. Your Organisation's Finance:****Your latest accounts:**

03/2016

**Total Income:**

£12472.00

**Total Expenditure:**

£11740.00

**Surplus/Deficit for the year:**

£732.00

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£0.00

**Why can't you fund this project from your reserves:**

The society's funds are committed mainly to maintenance and replacement of its grounds equipment and buildings.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£2500.00		
Total required from Area Board		£1250.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Milling Machine	2500.00	Westbury Town Grant our reserves		500.00  750.00
Total	<b>£2500</b>			<b>£1250</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Westbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Although membership of the society is open to all its membership currently standing at 85 members consists mainly of males over the age of 55 years and provides a social and training facility in the area of model engineering. The social aspect of the club enhances the well-being of its members. The addition of a milling machine to the clubs workshop will be of benefit to those members who do not possess workshop facilities of their own and will enable the society to instruct and training in correct usage is given to those unfamiliar with the equipment. The club aims to encourage younger members and offer training in mechanical engineering. The Milling machine will greatly assist in manufacturing model engineering projects. It will also greatly assist in maintenance of the clubs miniature railway.

**14. How will you monitor this?**

The society's committee will monitor the proper use of the equipment and the workshop in general.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Voluntary donations and fund raising events.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

2265	Community Area Grant	Projector for Main Hall Laverton	Laverton Institute Trust	£2037.73
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**Submitted:** 20/01/2017 15:01:51

**ID:** 2265

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Projector for Main Hall Laverton

**6. Project summary:**

The Laverton Institute Hall is used by a wide variety of groups including the Area Board at a range of prices from free for community users to commercial rates. The existing projector was installed as part of the original grant funded refurbishment of the Laverton. It has reached the end of its useful life and is becoming increasingly expensive to maintain. it also no longer meets modern standards and expectations - being not sufficiently bright and not supporting higher resolutions as used by more modern laptops etc. and more up to date connectivity. Increasingly community groups using the hall come with presentations films etc. that they would like to display.

**7. Which Area Board are you applying to?**

Westbury

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA13 3EN

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
Arts, crafts and culture  
Countryside, environment and nature  
Economy, enterprise and jobs  
Festivals, pageants, fetes and fayres  
Health, lifestyle and wellbeing  
Heritage, history and architecture  
Inclusion, diversity and community spirit  
Safer communities  
Sport, play and recreation  
Transport and roads  
Technology & Digital literacy

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2015

**Total Income:**

£52535.00

**Total Expenditure:**

£52535.00

**Surplus/Deficit for the year:**

£0.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£0.00

**Why can't you fund this project from your reserves:**

We do not have reserves at this time

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost £4075.47

Total required from Area Board £2037.73

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
NEC P502HL Projector fitting	4075.47	Town Council Grant	yes	2037.74
<b>Total</b>	<b>£4075.47</b>			<b>£2037.74</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Westbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

A long list of groups - many not for profit will be able to use this projector to display a variety of media - particularly films etc. at modern resolutions the current projector is 8 years old and was not leading edge when installed. We have had complaints from those at the back of the hall that the current display is not really visible and this has caused issues. Also in strong light the screen is hard to see. Many groups have their own TI equipment but struggle to connect and configure our current dated system. the new projector will support wireless connections as well as up to date wired ones. With our old bulb driven projector should the bulb fail whilst a group is using the hall there is little that can be done as we need specialist equipment to change a bulb - a laser projector should never require bulb replacement. The hall is used by the following groups who like to use a projector a church the Westbury Festival who would like to show films etc. and have attempted live video links t overseas locations as young person and adult dance classes toddlers town council area board BA13 CAP social groups choirs various community action groups fracking hospital recently public meetings of all kinds Westbury Area Forum Selwood Housing Active Trowbridge Alzheimer's Support Group Training Motivate youth drug work Healthwatch Rotary weddings special parties who often want to show photos WW1 commemorations e.g. Everyday Tommy Film and a large number of presentations on a variety of subjects such as history art etc. We also try to keep hall costs low or free for community groups by some commercial hire during the day such as for fashion displays or business conferences a better projector would be a attractor.

**14. How will you monitor this?**

We keep detailed records of use and the type of users to ensure a wide mix. We provide free use of the facilities via grant awards

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

One of the big advantages of the new technology is that the usual expensive consumables

lamps filters and the hire of equipment to reach a high ceiling mounted projector will no longer be necessary. The new laser projector should be maintenance-free.

**16. Is there anything else you think we should know about the project?**

The project is self-contained

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	<b>Date of meeting: 8<sup>th</sup> March 2017</b>			
<b>1.</b>	<b>Attendees and apologies</b>			
	Present:	Kirsty Rose (KR), Liam Cripps (LC), Pat Whyte (PW), Jerry Wickham (JW), Gordon King (GK), Russell Hawker (RH), David Jenkins (DJ), Carole King (CK), Francis Moorland (FM), Mike Swabey (MS), Amanda McCann (AM)		
	Apologies:			
<b>2.</b>	<b>Notes of last meeting</b>			
		The minutes of the previous meeting held were agreed at the Westbury Area Board meeting on the 2 <sup>nd</sup> February 2017.  <a href="http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=173&amp;MId=10147&amp;Ver=4">http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=173&amp;MId=10147&amp;Ver=4</a>		
<b>3.</b>	<b>Financial Position</b>			
		The current budget remaining is £5018. No confirmation yet on budgets rolling over although Westbury CATG is expected to have allocated all funding		

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	Bratton Road, Westbury – Pedestrian Crossing request  <i>Priority 1</i>	These works are complete. This item can now be removed from the priority list.	Area board to note	AB
b)	Issue <a href="#">4318</a> Yellow lines Eden Vale Road/Matravers Close junction  <i>Priority 2</i>	TRO consultation now ended. Objections have been received.	Proceed as advertised. KR to prepare cabinet member report.	KR
c)	Issue <a href="#">4484</a> Additional yellow lines Spur Road, Westbury  <i>Priority 2</i>	TRO consultation now ended. Objections received concern the need for onstreet parking for residents in Westbury Leigh. This was discussed and agreed to proceed as advertised.	KR to prepare cabinet member report.	KR
d)	Issue <a href="#">4448</a> and <a href="#">4435</a> Parking at junction of Slag Lane/Station Road  <i>Priority 2</i>	TRO consultation now ended. Objections received appear to be focused on commuters and potential displacement of parking. Agreed to proceed as advertised. KR to prepare cabinet member report.		KR
e)	Issue <a href="#">4429</a> Yellow Lines Sandalwood Road, Westbury Leigh Primary School  <i>Priority 2</i>	TRO consultation now ended. No objections received.	Proceed with implantation as advertised.	KR

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

f)	Issue <a href="#">4678</a> Waiting restriction request – Leigh Road, Westbury  <i>Priority 2</i>	TRO consultation now ended. Objections have been received Comments received both positive and negative from the community. Town Council support up to 25% of the cost to a maximum of £700. Agreed to proceed as advertised.	KR to prepare cabinet report. CATG agreed £3600 funding for implementation of all advertised waiting restrictions.	
g)	Issue <a href="#">4445</a> Vehicles obstructing pedestrian access to High Street  <i>Priority 3</i>	Works package to be issued.	KR to proceed with bollard installation	AB
<b>5.</b>	<b>Other Priority schemes</b>			
a)	Tower Hill, Dilton Marsh  <i>Substantive Scheme</i>	KR to return to residents and parish council to update further. Expected date for works to start is 18 <sup>th</sup> September	KR to undertake further consultation	KR
b)	Speeding on Leigh Park near Willoughby Close	Metrocount results – 85 <sup>th</sup> ile 33.1mph, average speed 26.9mph. Metro count shows a reduction in speed from previous counts. Item to closed	No further action.	
c)	Issue <a href="#">4618</a> Speeding A350 Chalford Westbury	KR proposed that Police enforcement is the best method to control speed here. Members of CATG agreed. KR also confirmed that current signage is correct and adequate.	KR to contact Roads Policing.	KR
d)	Issue <a href="#">4746</a> Road markings – Stormore into Red Pit, Dilton Marsh	DMPC approved proposal and agreed 20% contribution (£200). KR to proceed with works package	Awaiting works to begin. Scheme will progress	
e)	Issue <a href="#">4803</a> Speed reduction measures – Slag Lane/Station Road/Frogmore Road, Westbury	Metrocount results – Frogmore Road 85 <sup>th</sup> ile 27.5mph, average 22.4mph. Slag Lane 85 <sup>th</sup> ile 85 <sup>th</sup> ile 29.5mph, average 24mph. Both metro counts are below the recommended speed limits. There is nothing that can be progressed from the perspective of a speeding issue. To be closed.	No further action.	

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

f)	Issue <a href="#">4814</a> Traffic Calming measures – Bratton Road, Westbury	Awaiting metrocount results	Still awaiting results of metro count.	
g)	Issue <a href="#">5031</a> Broadway Road, Westbury – Double Yellow Line Request	Not supported by Heywood Parish Council	No further action to take. The scheme is not supported by Heywood Parish Council either. To be removed.	
h)	Issue <a href="#">5023</a> Access issues, Springfield Road, Westbury	Westbury Town Council comment - Would support a wider study for a substantive scheme for Springfield Road. KR to approach Matravers School with the agreement of Area Board to review parking arrangements during drop off and pick up. A scheme has been suggested. There is a possible funding stream through School Journeys for 18/19	KR to contact Matravers School	KR
i)	Issue <a href="#">4927</a> Church Lane, Westbury	Works package to be issued.	KR to issue works package	KR
j)	Issue <a href="#">4873</a> Speeding through chicane, Suffolk Road, Westbury	CATG discussed the location. KR has undertake site visits at varying times of day and due to the level of parking and traffic calming layout it is unlikely that speeds are in excess of the limit.	No further action.	
k)	Issue <a href="#">4848</a> Parking Bay, The Butts, Westbury		Cllr King to progress information for White Horse News as there is no perceived better option available KR to supply the written text No further action.	LC/GK/KR
l)	The Wier, Edington – concern re speed of vehicles	KR has visited site and requested a metro count. Awaiting date of equipment install	Await metrocount results	KR
<b>6.</b>	<b>New Requests / Issues</b>			

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

a)	Issue <a href="#">5088</a> Bitham Mill – Signing	Residents have requested multiple signage changes. KR estimates residents requests to be around £4,000 GK to discuss with Town Council on renaming streets as a solution	GK to raise with Town Council.	GK
b)	Issue <a href="#">5090</a> Primmers Place, Westbury	WTC Comments – Double yellow lines on the entrance to Primmers Place and on bends to discourage parking on junctions and kerbs. Also double yellow lines opposite T junction to allow free flowing traffic.	Refer to annual parking review under taken by Westbury Town Council	WTC
c)	Issue <a href="#">5104</a> Slag Lane./Station Road Roundabout	WTC comment – We support barriers and signange as it is dangerous.This is a highways issue and do not offer any contribution.  This issue is being dealt with by development control as part of the Slag Lane development.	A survery is to take place shortly. A barrier is the suggested solution and is being progressed by Highways Development Control	
d)	Issue <a href="#">5121</a> Westbury Leigh	WTC comment - Advise issuer abuse should be reported to Police. Mirrors on private land are allowed subject to not being hazardous to driers but supported by highways. Can CATG advise any other solution?	No other solution suggested by CATG. Issue to be removed.	
e)	Issue <a href="#">5128</a> – Westbury Leigh Road (Mane Way)	WTC comment – we believe the provided crossing on Mane Way is adequate and this route should be used.	Adequate signage in place. No further action. Remove	
f)	Issue <a href="#">5129</a> - Bratton Road Westbury (White Horse Viewing Area)	WTC comment – This issue has been considered before. We accept the problem but there is not sufficient highway to resolve this. The solution is not immediately apparent until land is acquired.	KR to investigate costs. CATG allocated remaining funds to the scheme of approximately £1,418. This could be a substantive scheme.	
g)	Issue <a href="#">5158</a> Westbury Leigh Removal of TRO	WTC comments – we support looking at relaxing TRO providing there is no adverse impact on Church Lane and its access.	TRO to be removed. Refer to annual parking review under taken by Westbury Town Council	
<b>7.</b>	<b>Other items</b>			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

a)				
b)				
c)				
d)				

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

8.	<b>Date of Next Meeting:</b> <b>26<sup>th</sup> May 2017</b>
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### Westbury Community Area Transport Group

#### Highways Officer – Kirsty Rose

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of £0

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications

4.1. There are no specific HR implications related to this report.

#### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

#### 6. Safeguarding implications

